

Cedar Springs, MI 49319

Phone: (616) 799-7621 ■ www.rpsfilms.com

DESCRIPTION OF SERVICE		AMOUNT
Videography labor: The videographer will spend up to 3 hours with the couple at 1 or 2 agreed upon locations. Footage will be videotaped with high definition cameras.		\$200.00
Video production: The video will be edited to run 5-10 minutes, depending on the length of the interviews. It will be mastered in high definition and posted on a password-protected Internet video-sharing service. Production time is approximately 4 weeks . If there is a delay, we will contact you.		
If you have purchased our wedding videography package, your love story will also be edited into your wedding video for free.		
ADDITIONAL SERVICES	QUANTITY	COST
DVD and Blu-ray Disc: Your love story will be delivered on DVD and high definition Blu-ray Disc in a jewel case. Discs will be shipped using USPS.		x \$19.95
DVD: Your love story will be delivered on DVD in a paper sleeve. Discs will be shipped using USPS.		x \$7.95
Creative requests (photos, additional location, etc.): Your video will be personalized and customized as follows, billed at \$25 for each half-hour of labor and/or production:		
Parking, admission, and similar fees: You must pay any fees required to access the event venue(s). If not paid, you will be billed prior to delivery of your video. Calculate for one vehicle and two videographers.		
Travel expenses: Calculated at 50 cents per mile over the first 50 (roundtrip) from Cedar Springs, MI.		0.00
GRAND TOTAL		
DEPOSIT (Make checks payable to RPS Films)		- \$50.00
REMAINING BALANCE DUE ON THE DAY OF FILMING		

CANCELLATION POLICY: There is no penalty fee if you decide to cancel this contract, **but your deposit will not be refunded.**

I, PLEASE PRINT YOUR FIRST & LAST NAME, understand the terms, details, and conditions stated in this contract. I understand that full payment of the remaining balance is due on the day of filming, and non-payment will void this contract. I permit RPS Films to use pictures and video of my love story for promotion of its wedding videography services. I acknowledge that the finished product is a creative work, and as such, reasonable artistic license and discretion will be used in the taping and editing of the resulting video. Changes to the finished product, except those that are obvious errors, will result in additional re-editing charges of \$50 per hour.

Your Signature: _____ Today's Date: MONTH / DAY / YEAR

CONTACT INFORMATION

BRIDE (First & last name): _____ **GROOM** (First & last name): _____

CURRENT MAILING ADDRESS:

Street Address: _____

City: _____ State: _____ Zip: _____

BRIDE'S PHONE: (____) _____ - _____ **GROOM'S PHONE:** (____) _____ - _____

BRIDE'S E-MAIL: _____ **GROOM'S E-MAIL:** _____

LOCATIONS:

FIRST LOCATION

An agreed upon date and time will be determined later.

Location Name: _____

Street Address: _____

City: _____ State: _____

SECOND LOCATION (optional)

An agreed upon date and time will be determined later.

Location Name: _____

Street Address: _____

City: _____ State: _____

MUSIC

You may give us a **CD of four songs** in **WAV or MP3 format**—which you legally own—that may be used at our discretion for your video. **This CD will not be returned.**
If you choose to not give us a CD, we will select instrumental music to accompany the video.

WHAT WE NEED FROM YOU – Please check off each item () after you have read it.

- Both pages of this contract.**
- Your **deposit** (please make checks payable to **RPS FILMS**). Proof of payment will be e-mailed for your deposit.
- A **CD of four songs in WAV or MP3 format** that may be used at our discretion for your video.